

**Members present: Julie Hartmann, Diane Curtis Clark, Rita Morrow, Justin Magnuson, Brittanie Carroll, Sandra McGuire, Sameera Jackson, Chris Clements, Erin Cummane, Deb Tuggle, Pam Yankeelov, Yasmine Bey, Suzanne Bittenbender, Marvita Starks, LaTonje E. Shelton, Sophia Banks**

**August 13th, 2024 | Edison Center, RCS, 701 W Ormsby, Louisville, 40203**

**Notetaker: Yasmine Bey, yasmine.bey@louisville.edu**

Item	Discussion	Action to accomplish	Person Responsible
1.	<b>Welcome/Introduction</b>	After introductions and sign in, the facilitator team let the group know that the final action plan has been submitted to the advisors and a soft implementation phase.	Send around sign in sheet Julie & Diane
2.	<b>Age-Friendly Louisville Strategic Process</b>	Strategic plan process for the upcoming months was presented: <ul style="list-style-type: none"> <li>The strategic plan 2024 - 2027 including all action plans is being reviewed at the moment by the advisor team.</li> <li>The plan will be submitted to the Network of Livable Communities at the beginning of September</li> <li>Publication in PDF form on website as well shared with workgroup members mid September</li> <li>Kickoff event of the new Strategic plan on October 29th, 2024, 10 am - 12 pm</li> </ul>	Share the Kickoff once details are published! Rita & Pam
2.	<b>Overview of the approved action plan, implementation &amp; committee formation</b>	The facilitator team explained the process of forming a subcommittee for the 3 finalized goals and discussed how the workgroup will begin working in smaller groups to implement the action plan.  The workgroup members were asked to join the committee of their choice. Each subcommittee was handed a folder containing the goal, objectives and individual actions decided on over the last few months collaboratively in the workgroup meetings. The committee then discussed strategies on how to implement the action plan.  The co-facilitators emphasized the need to identify and collaborate on overlaps between different committees as well as domains to avoid redundant work.	Identify overlap in different committees as well as domains.  Develop implementation strategies. Julie & Diane
3.	<b>Breakout into committees</b>	Groups were to assign a committee leader if not yet signed up through the previously shared form. Each subcommittee is to assign a note takers for each meeting: <ol style="list-style-type: none"> <li>Intergenerational activities: <b>TBD</b></li> <li>Celebrations: <a href="#">Tabi Watson</a></li> <li>The Village Movement: <a href="#">LaTonje Shelton</a></li> </ol>	
4.	<b>Report out from each group</b>	<ol style="list-style-type: none"> <li><b>Intergenerational activities</b> <ul style="list-style-type: none"> <li>options such as announcing intergenerational activities and events on the AFL website or facebook page may be utilized to share such events → using the AFL website event calendar is limited as only 4 events may be scheduled with the current Wix Website subscription</li> <li>making a submission available to organizers of such events was mentioned as an option (submission form)</li> </ul> </li> </ol>	Identify a lead for 'Intergenerational Activities'. Committee Leads

Item	Discussion	Action to accomplish	Person Responsible
	<ul style="list-style-type: none"> <li>● contacting organizations (e.g. LouToday) that could have a intergenerational/senior section → Workgroup members mentioned that upkeep of such activities may be very time consuming and might ask for an intern</li> </ul> <p>Projects as an <a href="#">intergenerational book club</a> as well as a the <a href="#">Portland Neighborhood Mural Flood Wall Project</a> was mentioned.</p> <p><b>2. Celebrations</b> → Discussion on Outreach Strategies:</p> <ul style="list-style-type: none"> <li>● Target Audience: Focus on reaching seniors, especially in underserved areas.</li> <li>● Key Methods: <ul style="list-style-type: none"> <li>○ Word of Mouth: Emphasized as the most effective way to spread information, particularly for reaching broader networks.</li> <li>○ Websites: Encourage seniors to visit relevant websites for more information.</li> <li>○ Partner Collaboration: Identify partners to help disseminate information. Consider creating a PowerPoint (PPT) to guide partners on how to share the message, including how to use iPads to mentor others. (Brittanie brought up that devices may be used through a collaborating organization)</li> <li>○ Activity Centers: Utilize local activity centers and community spaces to engage with seniors and share resources.</li> </ul> </li> </ul> <p>→ Challenges Identified: There were four different suggested approaches, highlighting the need for a unified strategy to ensure consistent messaging.</p> <p><b>3. The Village Movement:</b></p> <ul style="list-style-type: none"> <li>● Strategies: Invite potential partners for the Village Movement to the Kickoff Event</li> <li>● Engage and raise awareness for creating a Village</li> <li>● Many organizations are already doing initiatives that could, if they are brought together create a Village → Identify those and collaborate instead of duplicating</li> </ul>		
5.	<p><b>Changes in facilitator team and next workgroup meeting</b></p> <p>Julie Hartmann announced that she has to step down from her responsibilities as a facilitator for the near future due to schedule changes. Diane and Stephanie will receive some support from workgroup members. Interested parties serving as a co-facilitator may contact <a href="mailto:agefriendlylouisville@gmail.com">agefriendlylouisville@gmail.com</a>.</p>		Facilitators

**Next Meeting – September 10th, 2024**  
Meetings are always the 2nd Tuesday of every month.

## **ANNEX:**

### **Committees/Subcommittee Preference Form**



<https://bit.ly/AFL-SI-Committees>

### **Work Groups/Committees/Subcommittees**

Please select one ( possibly two ) areas that you would be interested in being a part of as we start the implementation process. We would like to have one individual be the committee lead for each goal. That individual would be responsible for assisting with facilitation of all aspects of the assigned goal, collecting information from committees/subcommittees. This is a general outline- each of these sections can be broken down into smaller work groups.

#### **Goal 1 intergenerational activities**

A. Creating partnerships- group will need to determine the number of partnerships

→ Event planning based on partnerships

B. Creating a technology education program ( younger individuals teaching older individuals)

C. Creating a calendar of events; locating sources to house event information; update calendar, monitoring social media outlets

#### **Goal 2 Celebrations**

A. Creating partnerships- group will need to determine the number of partnerships

→ Event planning based on partnerships

B. Creating a calendar of events; locating sources to house event information; update calendar, monitoring social media outlets

#### **Goal 3 The Village Movement**

A. Partnerships

B. Education Event planning

C. Creation of Educational materials